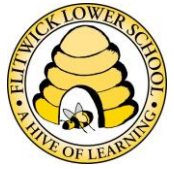


FLITWICK LOWER SCHOOL

Temple Way, Flitwick, Bedford, MK45 1LU
www.flitwick-lower-school.net

Head Teacher: Mrs J.New
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Our school will be welcoming the children back through our gates from Monday 6th September. This letter outlines the practices we will have in place for our school from Monday 6th September 2021 for Years 1-4, as well as our new intake who start on Monday 20th or Tuesday 21st September but have various transition events beforehand.

We have spent a lot of time reflecting on what we were able to achieve over the last academic year and in this document you can read about the measures we have in place and how we will be ensuring that our return will be focused on the children's physical, social and mental health as well as engaging with high quality teaching and a high quality curriculum.

We are aware that Covid-19 is still within our community so many measures put in place over the last academic year will remain such as hand sanitising, encouraging regular handwashing, visitor protocols. We are following the latest guidance published by the government and will continue to review our practices in light of any updates. [Schools COVID-19 operational guidance - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/guidance/schools-covid-19-operational-guidance)

Measures for arriving at school (8.45am-8.55am)

Entry

- Foundation children will enter via the classroom doors
- Year 1 will enter through the courtyard gate (once through the main gate turn left through the car park and enter the grounds via the green gate at the end of the office ramp).
- Year 2 and Year 3 children will enter via the classroom doors
- Year 4 children will enter via the classroom doors

We are going to keep a staggered entry and exit approach for the first few weeks to promote social distancing and will review this at the beginning of October. We will not be enforcing a one-way system but ask that you maintain social distancing wherever possible.

A member of staff will be on the main gate until they close. Children will use their external doors to enter their classrooms. Anyone arriving after gates close and where there is not a staff member on the gate, will need to gain access to school via the main school pedestrian gates and bring their child to the office to sign in as a late arrival with a reason.

Group A - 8.45– 3.20pm	Group B– 8.55am – 3.30pm
Turtles	Dolphins
Pandas	Polar Bears
Snow Leopards	Jaguars
Lions	Tigers
Elephants	Rhinos

Exit

Please collect your child/ren on time so that the children can be released safely. They are to be collected from the classroom door to minimise the number of people in one space. If you have multiple siblings we suggest you collect the youngest first. Please maintain social distancing protocols when collecting your child/ren.

For safeguarding reasons you need to ensure you call the school if someone else is collecting your child. If we do not have this information you will need to be contacted to confirm the arrangements



If you have a regular child-care pick up arrangement, it is important that the school is informed.

All parents and carers need to have left the school grounds by 3.45pm so our site is safe for after school activities.

If you need to speak with a class teacher please make arrangements through the school office for a telephone call or contact them via email.

Other considerations

We are not working within tight bubbles but we will limit contact through key stage assemblies, mixing of classes for activities particularly indoors. We will keep these under constant review and will revert to our contingency plan if necessary.

Uniform

Children are expected to wear school uniform, including school shoes, each day unless it is their class PE day. Long hair should be tied back with NO large hair bows or jewellery (only small stud earrings)

On PE days the children need to wear black shorts, P.E t-shirt and trainers (Velcro trainers if your child cannot do up laces) . They can wear black tracksuit trousers and a plain, black top (school jumper is fine) for when the weather gets colder.

We will also run forest schools and swimming across the year. Relevant details for those will be passed onto individual classes.

Resources

In terms of classroom resources, for regularly used stationery, children have really enjoyed bringing in their own pencil cases and we will continue with this, however we do have resources in school and you may prefer your child to use these. If it does not fit in their tray it will be sent home.

Children should not bring anything additional from home. It is necessary to limit the resources that can be brought into school.

The list below is all that will be allowed to be brought in from September, (please do not send in any small toys etc)

- School bag – Not a rucksack but a school book bag.
- Named water bottle
- Outdoor wear – coat/hat/gloves/
- Reading books
- Lunch box if not hot dinner

School Dinners

If your child is having a hot school dinner please remember to log onto your HCL account to book and choose their lunch. You can choose a day, a week or the term. Please can we ask that you discuss their choices with them so they know what they are having and if they like it. If your child is in Year 3 or 4 you will also need to pay for dinners via parent pay.

Extended School Time

We have a Breakfast Club and an After School Care Club that runs every day the school is open. Both need to be pre-booked and paid in advance. This means the school is open from 7.30am to 6pm

Drop off and pick up is at beehive doors at the rear of the school building.

Illness – if anyone is suspected of being ill, particularly with coughs, colds etc. it is recommended that they are sent home. Extra vigilance is essential if we think someone is displaying Covid-19 symptoms and anyone with these symptoms will be isolated in the medical room and sent home as soon as possible.



If your child is not well in the morning, please do not send them into school.

The latest guidance from the government states that : “ Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply:

- they are fully vaccinated
- they are below the age of 18 years and 6 months
- they have taken part in or are currently part of an approved COVID-19 vaccine trial
- they are not able to get vaccinated for medical reasons

Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a [PCR test](#). We would encourage all individuals to take a PCR test if advised to do so.

Staff who do not need to isolate, and children and young people aged under 18 years 6 months who usually attend school, and have been identified as a close contact, should continue to attend school as normal.”

Contacting school

The school office is open but we are asking that you only visit in person if it is an urgent enquiry otherwise we would encourage you phone to the school office on 01525 75544 or via email flitwicklower@gmail.com.

The class emails do not work at the moment as we have changed providers

We look forward to welcoming you back to school on Monday 6th September ...

Kind regards

Mrs New

